

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
October 13, 2016
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Absent
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting 10:01 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 PROCLAIM DOMESTIC VIOLENCE AWARENESS MONTH. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved October as Domestic Violence Awareness month in Lycoming County.

Judge McCoy offered that on October 19 there would be a vigil of remembrance. She gave statistics of domestic violence and recognized those organizations and individuals who assist those going through this.

- 2.2 APPROVE PSA WITH MAXIMUS, INC. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved

professional service agreement with Maximus, Inc. in the amount of \$3,000 for one year.

Beth Johnston explained this is for support of the cost allocation plan.

2.3 APPROVE MOU WITH WEST BRANCH D&A. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved memorandum of understanding with Branch Drug & Alcohol for Act 198 in the amount of \$30,000.

Mya Toon explained this is for assessment and treatment of adults with substance abuse issues.

2.4 APPROVE MOU WITH WEST BRANCH D&A. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved memorandum of understanding with Branch Drug & Alcohol for Act 198 in the amount of \$44,000.

Mya Toon explained this is for assessment and treatment of individuals located in the prison and pre-release center with substance abuse issues.

2.5 APPROVE MOU WITH WEST BRANCH D&A. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved memorandum of understanding with Branch Drug & Alcohol for Act 198 in the amount of \$15,000.

Mya Toon explained this is for prevention and case management of juveniles with substance abuse issues.

2.6 APPROVE PSA WITH DYNAMIC IMAGING SYSTEMS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved professional service agreement with Dynamic Imaging Systems for the County Prison.

2.7 APPROVE PSA WITH GLICK ASSOCIATES. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved professional service agreement with Glick Associates, Inc. for RMS.

2.8 APPROVE SUBRECIPIENT AGREEMENT WITH STEP. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved subrecipient agreement with STEP for 2015 PHARE.

2.9 APPROVE AGREEMENT WITH STEP. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved agreement with STEP for 2014 PHARE for homes in need program for the Brodart Neighborhood Improvement Project.

Kim Wheeler explained this is from the 2014 Act 13 Impact Fee money.

2.10 APPROVE PERSONNEL ACTION. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved the following personnel action: (Roxanne Grieco)
Prison - promotion of Craig L. Robbins as full time replacement
Prison Maintenance Manager - Pay grade 10 -
\$63,109.70/annually effective 12/18/16.

Mr. Mussare recessed the Commissioners' Meeting at 10:25 a.m.

4.0 BOARD OF ASSESSMENT REVISION

4.1 CONVENE BOARD OF ASSESSMENT REVISION. Mr. McKernan convened the Board of Assessment Revision at 10:25 a.m.

4.2 APPROVE REAL ESTATE REFUND. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved real estate refund for Donald & Anna Yohn parcel 35-005-119 in the amount of \$210.80.

4.2 APPROVE REAL ESTATE EXONERATIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved the following real estate exonerations:

Parcel 02-001-126 Flick Properties 693 Rt 15 Hwy
\$44,200 to \$21,800.

Parcel 02-001-127 Flick Properties 709 Rt 15 Hwy
\$152,630 to \$12,260.

4.3 ADJOURN BOARD OF ASSESSMENT REVISION. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), adjourned the Board of Assessment Revision at 10:27 a.m.

Mr. Mussare reconvened the Commissioners' Meeting at 10:27 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Fran McJunkin announced that the County is requesting quotes for Professional Land Surveyor Services.

5.2 Mya Toon announced that the County is requesting bids for Bunker Sand and Gravel for WDGC.

5.3 Mya Toon announced that the County is requesting bids for Bunker Renovation at WDGC (2nd request).

5.4 The Commissioners announced Zoning Hearing Board vacancies effective 12/31/16.

6.0 COMMISSIONER COMMENT.

There was no commissioner comment.

7.0 PUBLIC COMMENT. Mr. Mussare opened the floor to public comment and the following were received:

Jim Dunn from Armstrong Township commented on the Board vacancies and asked that potential conflicts be recognized. He also suggested that individuals take courses so they have the appropriate background to serve.

Mr. Dunn discussed the Growing Greener Trust and offered suggestions for what needs to be done for a project to be eligible for the funds. He gave examples of the Ridge Trail and Sylvan Dell projects and said that South Williamsport, Duboistown and Armstrong Township are all in favor.

Mr. Mirabito suggested to put together a steering committee to follow through with this.

Frank Steckel of Williamsport spoke about an issue he has with the Adult Probation Office. He said the state police never reviewed the video according to his 'source'. He said that he cannot talk to anyone in APO and was told not to go there. He also said that Detective Weber will not return his calls.

Mr. Mirabito said to file a right to know request.

Mr. Steckel claimed he is the victim and the Commissioners are being lied to.

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Mussare announced the next regularly scheduled meeting as a work session on Tuesday, October 18, 2016.

9.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), adjourned the Commissioners' Meeting at 10:47 a.m.